

Community Fund Grant Applications

Summary:

To consider grant applications to the Council's Community Fund Grant Scheme received by 31st December 2018.

Portfolio: Support and Safeguarding (Cllr Josephine Hawkins)

Date Signed Off: 21st January 2019

Wards Affected: All

Recommendation

The Executive is asked to consider awarding grants to the applicants from the Council's Community Fund Grant Scheme.

1. Key Issues

- 1.1 To qualify for a grant from the Community Fund, applications must meet the Council's objectives from the 5 Year Strategy and must demonstrate a benefit to the local community. All awards are made at the discretion of the Executive. Each of the applicants is a not for profit organisation. Each project recommended for a grant must be well planned with a sound financial basis.
- 1.2 Information on the Community Fund Grant scheme is provided on the Council's website and articles are regularly published in the Council's Heath scene magazine promoting recent successful awards.
- 1.3 All decisions on grant awards rest with the Executive. The Executive can also add conditions to the awarding of any grants as it sees fit.

2. Resource Implications

- 2.1 The Council has its own Community Fund from which it provides grants of up to £25,000 to assist local 'not for profit organisations' with the delivery of community projects. Total project costs of up to £2,000 can attract 75% funding and total project costs over £2,001 can attract up to 50% funding from the scheme.
- 2.2 There are two submission deadlines each year, namely 30 June and 31 December. This report includes the applications received by 31 December 2018.
- 2.3 The Portfolio Holder reviewed four applications on 21 January 2019 and recommended that all four applications are supported. An analysis of each of the bids is included in Annex A. Details the supported applications are located in Annex B.

- 2.4 The total amount requested from the three applications is £45,732. However, it is recommended that a total spend of £19,732 is awarded from an existing reserve of **£242,000 as at 1st April 2018**. The summary information is included in Annex B. No payments are made until after evidence is submitted that the work is completed.

3. Options

- 3.1 The Executive has the option to;
- i. Fund the organisations in line with the proposed amount in Annex B;
 - ii. Fund the organisations to a greater or lesser amount of their requested sum;
 - iii. Not fund the organisations.

4. Proposals

- 4.1 It is proposed that the Executive agrees the proposed awards set out in Annex B from the Community Fund Grant Scheme.

5. Corporate Objectives and Key Priorities

- 5.1 The funding of voluntary organisations allows the Council to meet its objectives to:
- Work in partnership with local organisations to provide support to the community and diverse open space and recreation facilities.
 - Understanding and supporting local voluntary groups.
 - Significantly contribute to civic pride through the provision of events and green spaces.
 - Work in partnership with the voluntary and third sector to extend opportunities in the Borough.
 - Encouraging greater involvement from local clubs and organisations including volunteering.

6. Equalities Impact

- 6.1 The Community Grant Fund has been equality impact assessed.

Annexes	Annex A – Summary of Bids Annex B – Proposed Grant Awards
Background Papers	Application Forms
Author/Contact Details	Jayne Boitoult - Community Partnership Officer jayne.boitoult@surreyheath.gov.uk
Service Manager	Louise Livingston - Executive Head of Transformation

CONSULTATIONS, IMPLICATIONS AND ISSUES ADDRESSED

Resources	Required	Consulted
Revenue	N/A	
Capital	✓	✓
Human Resources	N/A	
Asset Management	N/A	
IT	N/A	

Other Issues	Required	Consulted
Corporate Objectives & Key Priorities	✓	✓
Policy Framework		
Legal		
Governance		
Sustainability		
Risk Management		
Equalities Impact Assessment	✓	✓
Community Safety		
Human Rights		
Consultation		
P R & Marketing	✓	✓

Review Date:

Version:

Annex A – Summary of Bids

Applicant: Citizens Advice Surrey Heath (CASH)

Project: To contribute towards the relocation costs from the Porta cabin to the former museum site in Surrey Heath House.

Grant requested: £6,500

Project cost: £13,186

The Council and Citizens Advice Surrey Heath have worked in partnership for a number of years, and it has been a longer term aspiration to relocate in to Surrey Heath House. The proposed move will better integrate the support services to the residents of Surrey Heath, and improve communications whilst enabling CASH to retain their impartiality. This will lead to an improvement in efficiency and effectiveness of this local charity.

The relocation does come to a cost to the charity and they are seeking a one of grant to help fund towards the costs. These include purchasing new furniture as the existing second hand desks will not fit and we are advised that it has come to the end of its useful life. New smaller furniture is required to fit in to the space available. Other costs include new address stationery and the actual removal.

The move is on track to take place during March/April 2019, and the Council are fully supportive of the relocation due to the community benefits.

Recommendation and rationale: The Council is supportive of this application to assist in relocating and would like to offer a grant of up to £6,500 based upon a maximum of 50% of the verified relocation costs.

Applicant: Bisley Village Hall

Project: To replace windows at the east of the property main hall.

Grant requested: £12,000

Project cost: £22,200

Bisley Village Hall offers facilities for around 15 local groups providing a broad time table of activity which results in approximately 250 people per week using the hall. The facilities comprise of a large main hall that hosts a pre-school, plus a school of dance and theatre arts, gymnastics, indoor bowls, concerts and large scale parties and community events. Adjacent to this is a large recently installed kitchen completed in 2016, which the Council contributed £11,000 towards via a Community Fund Grant, and a smaller Jubilee room used for a weekly community café, and meetings, rehearsals and group activities.

The land and building is owned outright via a 1961 deed of conveyance, which requires trustees to hold in trust for the use of the inhabitants of Bisley and the neighbourhood.

The application seeks to replace the three original windows within the main hall that originally formed the chapel of the former Bisley Boys School until this closed in 1959. The windows are dilapidated, single glazed and boarded windows that are unattractive, ill-fitting and drafty and in the winter it does deter users and bookings. Estimates have been provided to undertake this work, which will re-instate the original arch shaped windows, with leaded lights to compliment the other windows this requires a customised manufacture process and the lowest estimate provided from the three quotes submitted is above.

To help meet these costs a heritage lottery grant of £10,000 has been sought with the outcome known by 22nd February. The applicant advises they have fundraised raised around 50% of the project cost, and this is ongoing until the funds are in place.

Recommendation and rationale: It is suggested that the Council supports an award of around £3,000 considering the above application and available funds, any grant payment to be made following the completion of the project.

Applicant: Bagshot and Crawley Rise Tennis Club

Project: To construct a 5th all weather tarmac tennis court

Grant requested: £ 25,000

Project cost: £61, 410

In 2013 the club committee introduced a development plan that aimed to develop and expand the membership that at that time was at 60 adults and 30 juniors. It also appointed JET tennis as its coaching service and worked to promote the club in attracting new members. By 2017, the membership numbers had increased to 80 adults and 150 juniors. The coaching outreach service had extended to 8 primary and junior schools in the Bagshot and Camberley Area, together with offering subsidised tennis lessons to pupils from Portesbury and Carwarden schools.

The Club was awarded a grant from Sports Relief in 2016 which enabled subsidise coaching to Pine Ridge and Lorraine School.

The club in 2017 was awarded the title of Surrey Heath and Surrey Sports Club of the year.

Last year the club embarked upon a new initiative to attract more women plays and as a consequence of the success the membership numbers are now: 177 juniors and 127 adults. As a result of this, the numbers exceed the LTA recommended level for tennis clubs at 50 per court.

Planning consent has been granted on 18/0071 and permission granted from the Bagshot Playing Field Association.

Recommendation and rationale: The Council is supportive of the application and is reminded of the recent grant award provided to the same site, Bagshot Playing Field Association, in contributing £10,000 to the renewal of the playground awarded in October 2017.

It is suggested that the grant award considered is in the region of £8,000 as the facilities are chargeable to all of the estimated 330 users, although it is acknowledged that large subsidies are provided to young people from areas of need.

Applicant: Heatherside Community Centre

Project: To repair the worn kitchen

Grant requested: £2,232

Project cost: £4,465

This popular venue hosts 14 regular groups which include ballet, savoy singers, U3A, WI, Sure-Start, plus weddings, parties, residents association meetings, Barn Dance and many more; it is estimated that 300 plus users per week use the facilities. All users have access to the kitchen facilities which are in need of urgent modernisation. The centre seeks help to replace doors, sink and worktop and to reuse the unit carcass to minimise costs.

Recommendation and rationale: The Council is supportive the organisation and the benefits that it provides to the community and would recommend that the award is offered at £2232.

Annex B – Proposed Grant Awards

Applicant	Project Details	Project Cost £	Amount Sought £	Amount Proposed £	Suggested Conditions
Citizens Advice Surrey Heath	Relocation Costs	13,186	6,500	6,500	SHBC to be acknowledged of the Community Fund Grant Award.
Bisley Village Hall	To replace 3 windows	£22,100	£12,000	£3,000	Funds to be paid upon project completion.
Bagshot and Crawley Rise Tennis Club	To construct a 5th all weather tarmac tennis court	£61,410	£25,000	£8,000	SHBC to be acknowledged of the Community Fund Grant Award
Heatherside Community Centre	To replace kitchen doors, sink and taps	£4,465	£2,232	£2,232	SHBC to be acknowledged of the Community Fund Grant Award
TOTAL		£101,161	£45,732	£19,732	

N.B. All Grants to be subject to a general rule that SHBC is acknowledged by the recipient as having awarded the grant.